

Company Registered number
06595341
Charity Registered Number
1133510

Karis Neighbour Scheme

Report and Accounts

For the year ended

31 December 2022

KARIS NEIGHBOUR SCHEME

Financial Report year ended 31 December 2022

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KARIS NEIGHBOUR SCHEME
Trustees' report (including Directors' Report)
For the period ended 31st December 2022

The Trustees present their directors' report and accounts for the 12 month period ended 31st December 2022.

Reference and Administrative Information

Charity Name	Karis Neighbour Scheme
Charity Registration Number	1133510
Company Registration Number	06595341
Date of Incorporation	16 th May 2008
Registered Office and Operational Address	c/o Church of the Redeemer Monument Road Birmingham B16 8UU

Officers

Dr Gillian Harley-Mason	Acting Chair of Trustees
Mrs Rebecca Cuthbert	Vice-Chair of Trustees
Dr P H Ross Bryson	
Mr Steve Watts	
Mrs Kathryn Miles	
Rev Henry Aggrey	Appointed 20 April 2022
Sir Alexander Elphinston	Appointed 22 April 2022
Mrs Amanda Smith	Resigned 27 April 2022
Mr Marc Kusicka	Resigned 27 April 2022

Independent Examiner

Gary Peter Brookes
FCA FCIE BSc
130 Wombourne Park
Wolverhampton
South Staffs
WV5 0LY

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For the period ended 31st December 2022

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 16th May 2008 and registered as a charity on 12th January 2010. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

The company took over the running of a previous charitable trust, registered no. 1077200, which had been in operation since 16th April 1999.

Recruitment and Appointment of Trustees

The Trustees would like to extend their heartfelt thanks to Mrs Amanda Smith and Mr Marc Kusicka for their faithful services to the Charity over the last several years and we wish them well in their future. We are also pleased to have Rev Henry Aggrey and Sir Alexander Elphinston join the Board and appreciate the depth of expertise and knowledge they are bringing to the Charity.

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board. Under the requirements of the Memorandum and Articles of Association the members of the Board are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

All members of the Board give their time voluntarily and received no benefits from the charity. These appointments were made in line with Charity Commission guidelines and the rules governing the Charity in our constitution. If any expenses have been paid to Trustees, these are outlined in Note 6 of the accounts.

Arrangements for setting the pay and remuneration of the charity's management personnel are based on Third Sector Benchmarking criteria. Staff employed in our Listening and Guidance NHS service have also been benchmarked against the same criteria.

Our Aims and objectives

Purposes and Aims

Our charity's purpose as set out in the objects contained in the company's memorandum of association is:

To assist people who are in need of practical or emotional well being by reason of their youth, age, infirmity or disablement, poverty or social or economic circumstances

The aims of our charity are to provide support to people in our community who are in need, to bring people in our community together, enabling people in our community to be good neighbours and ensure no one is neglected or forgotten about. Our aims fully reflect the purpose that the charity was set up to further.

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Ensuring our work delivers our aims

The trustees regularly review the work of the charity, by comparing our progress to the annual plan and receiving half yearly reports on the projects, which include the impact and benefits of the work undertaken for the people we are seeking to help. These reviews provide opportunity for trustees to ensure that the focus of our work is consistent with the stated purposes of the charity, and with regard to the Charity Commission's general guidance on public benefit. The reviews also allow us to ensure we are providing benefit to the communities we seek to help.

The focus of our work

Our main objectives for the year were to:

Provide support to people in our community who are in need by offering a broad range of help including practical support, advocacy and befriending

Bring people in our community together by reaching out, offering friendship, and providing opportunity to spend time getting to know each other

Enabling people in our community to be good neighbours by providing opportunities to volunteer and give their time, skills and resources to help meet the needs of others

Ensure no one is neglected or forgotten about by standing with people, helping them find the support they need and responding where needs are going unmet

How our activities deliver public benefit

Our main activities and who we try to help are described below. Our charitable activities focus on the reduction of social isolation, relief of poverty in meeting basic needs and support to help overcome hardship and are all undertaken to further our charitable purposes for general public benefit in our local area.

Achievements and Performance this year

Overall, 2022 has seen an increase in demand for our services as we have returned to and exceeded pre-Covid-19 pandemic client and contact numbers.

Who used and benefitted from our services?

Our objects limit the services we provide to Birmingham and the surrounding areas, current funding means our activities are focused on the Ladywood, Edgbaston and Harborne wards of Birmingham and some parts of Smethwick. The Listening and Guidance Service, part funded by Birmingham and Solihull Central Clinical Commissioning Group (BSol CCG), is commissioned to serve the patients from the Edgbaston & Harborne Networks of 7 Primary Care practices. In the past year we worked directly with 1,223 adults and 266 children, which has increased by over a quarter from the prior year and is now at the highest level we have ever served. Because a lot of our work involves on-going befriending, we have had regular contact with a proportion of these beneficiaries, on average each beneficiary being seen five times a year.

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Nearly all our activities are provided free of charge, the only exception being some trips during school holidays where we ask for a small subsidy primarily, to encourage people to secure their places.

Those we support represent a broad cross-section of the community, and reflect the diverse neighbourhoods we are working in. Slightly over a third of our contacts are with people who identify as White British (35%), the other prominent ethnic groups we work with include African – Black or Black British (17% of contacts), Caribbean – Black or Black British (11% of contacts) and Any Other White Background (8% of contacts), with many other ethnic groups being represented in the remaining third of our contacts.

As one of our projects focuses on befriending older adults, where the needs around social isolation are particularly acute, over 65s are one of the biggest age groups we work with, representing 34% of our contacts, With a relatively even spread between the remaining age groups, demonstrating that we are succeeding in reaching all parts of the community.

A proportion of our referrals come from GPs and other health professionals, who are well placed to reach those who are socially isolated and refer on to our scheme for social needs they have identified that are impacting on someone's wellbeing.

Much of our support benefits the wider families and households of those we are supporting, whether this is because of an increase in household income, an improved home environment or improvements in relationships due to decreased stress or improved mood.

The main areas of charitable activity are a befriending and advocacy scheme for over 50s, advocacy & advice through our Ladywood Community Advice service, neighbourly practical help, support for families who are new to the area – particularly those from refugee and asylum seeker communities - and a GP surgery based chaplaincy service, our Listening and Guidance Service. These activities and the achievements that flow from our work are described below.

Our 'Karis BeFriends' project, matching volunteer befrienders to visit isolated older people living in their own homes, has directly supported 149 people this year, an increase of 10% compared to 2021. Alongside this befriending support, our 'Karis BeFriends Advice' work has continued to strengthen with 176 older beneficiaries receiving advocacy and advice support, 60% of whom were visited in their own homes in the year.

Our work with children & families, largely focusing on asylum seekers and refugees, has continued to grow, supporting 480 families this year (2021: 390 families). The number of adults attending our English for Speakers of Other Language classes have more than doubled year on year, due largely to funding from Lifeline Community for a well-received course which taught basic English for accessing Healthcare. We had 72 adults (2021: 50 adults) attended the 'Welcome' group, offering an opportunity for social interaction with other young families in similar circumstances. Our Children & Families Worker, Family Outreach Worker and volunteers carried out 128 visits at home to offer further befriending, practical help and advocacy and 93 families received further befriending including taking people out to help them find places in their local area or introduce them to others, accompanying them when they have appointments providing neighbourly help or advice. We received funding from Baron Davenport and Mother's Union 'Away From It All' to provide a day-trip to Hatton Adventure World during the summer school break, allowing 32 families who would not have gone away during the holidays to have an enjoyable break. The Baby Bank has supported 321 families (2021: 274 families) with practical items, such as cots, buggies and baby clothes. This enables families, many of whom are living on the poverty line, to access essential equipment they need to properly care for their babies and to free up their limited resources for their other day to day needs.

Our advocacy and advice project, Ladywood Community Advice, saw 455 adults (2021: 261 adults) throughout the course of the year and dealt with over a thousand distinct issues ranging

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from benefits advice and debt matters to repairs and school applications. We currently employ a Welfare Rights Advisor and an Assistant to support the advocacy & advice work we have previously provided through volunteers. This has allowed more in-depth advice work and scheduled appointments throughout the week to deal with more complex cases. In the current year we have helped those eligible to claim £873k of financial help to aid their situation.

We continue to provide practical help – in addition to the considerable reach of our Baby Bank – as and when it is needed, ranging from small household tasks such as DIY or moving furniture to distributions of emergency food parcels or referrals to the local Birmingham Central Foodbank. In 2022 this has remained largely similar with 78 people supported in this way.

Our involvement in the Neighbourhood Network Scheme (NNS), working as part of the Ladywood team alongside a number of other partners, came to an end in April due to a change in the commissioning of the service. While we were sad to lose Nettes Derbyshire, who had done a brilliant job connecting with and supporting assets in the local area, we hope to continue to engage with the work of NNS both in Ladywood and Edgbaston, providing helpful connection to social work teams.

Volunteers

Karis Neighbour Scheme relies heavily on its volunteers in order to achieve these impacts and public benefits. This last year has seen 86 volunteers involved with delivering our projects, providing 1349 volunteer hours. Many of our volunteers have worked with Karis Neighbour Scheme for more than 5 years, citing the sense of personal satisfaction and sense of doing something worthwhile as reasons for volunteering. The impact and benefits gained from volunteering are a further public benefit. Our volunteering opportunities are open to all and attract a mixed age range, in the most part from the local area but also from other areas across Birmingham. We are very thankful for the support we receive from our volunteers.

The Listening & Guidance service, a part NHS funded project has provided chaplaincy to GP surgeries for 367 patients (2021: 283 patients), supporting people to express issues such as stress, bereavement, depression and dealing with loss. Our Chaplains for Wellbeing provide a safe space for patients to be listened to in a constructive way. Patient's report outcomes that focus on giving them hope for the future and increased emotional resilience and understanding. Wellbeing measures, using the Warwick and Edinburgh Mental Wellbeing Scale (WEMWBS), show that, for those patients engaging with the service for a series of sessions allowing at least 2 measures to be taken, Listening and Guidance has increased patient's wellbeing by an average of 9.46 points.

Environmental Context

In 2022, we have seen the impact of Covid-19 lessen on our service delivery, with most services returned to the same delivery model as before the Covid-19 pandemic. The Ladywood Community Advice project has continued with an appointments approach rather than a drop-in basis.

We have seen an increase in demand for our services which reflects the impact of the Cost of Living crisis on the communities where we work, this is particularly notable in some of our practical responses to people and families in crisis – such as our Baby Bank provision.

Connected to the Cost of Living crisis we played a role in the distribution of the Household Support Fund during the Autumn - supporting eligible households to apply - we helped process 638 successful applications leading to approximately £128k in funding for those households, this is in addition to our other areas of work and isn't included in the totals quoted elsewhere in the report.

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Financial review

2022 has seen a surplus of just over £20,000. There has been a small decrease in restricted funds in the year but an overall increase in unrestricted funds by around £21,000. With total funds by the end of the year amounting to just over £218,000.

Reserves Policy

The Board have examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be at least three months of core expenditure.

Based on the forecast core expenditure for 2023 of c.£295,000, there should be a minimum level of reserves of £74,000. Unrestricted funds stand at £161,711 at the end of the year. The unrestricted funds include £34,353 of legacy donations which were given without restrictions however the Board are looking to utilise these funds toward specific project work. This leaves £127,358 of unrestricted funds not set apart by the Board. The Board feel the remaining levels of unrestricted funds represents an acceptable level of reserves.

Details of any funds materially in deficit

In 2022 there have been no funds materially in deficit.

Principal Funding Sources

Birmingham City Council was one of the largest funders in the past year, with funding received via the Body, Mind & Spirit Partnership – relating to our work with older people - directly via the Prevention & Communities grants scheme, and in connection to the delivery of the Neighbourhood Network Scheme.

Birmingham and Solihull CCG continued to be a major funder this past year through their commissioning of the Listening & Guidance service, alongside funding from Living Well UK who enabled the extension of the work of the L&G chaplains since 2021.

As part of the Birmingham Council's Cost of Living response, we also received sizable funding to support the distribution of the Household Support Fund, helping those who qualified for the fund to apply and receive the additional help from the Council. This came via the Ladywood Locality Lead, Family Action.

For the majority of projects, we still primarily rely on grants and donations from grant making trusts and individuals. Our largest grant funder this year has been Henry Smith Trust with their ongoing support for Ladywood Community Advice.

How expenditure has supported the key objectives of the charity

The largest area of expenditure continues to be the salaries of staff who manage, support and deliver projects aligned to the key objectives of the charity. The other major area of expenditure is around resources and activities, which are integral to the delivery of the charity's projects. Salaries, Pension contributions and Social Security costs amounted to £234,489 in 2022 (2021: £200,906).

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Investment Policy

Aside from retaining a required amount of reserves each year, most of the charity's funds are to be spent in the short term so there are limited amounts available for investment. A proportion of reserve funds are kept in ethical and accessible savings accounts, which currently has a small return in terms of interest. It is not seen as sensible to tie up funds in investments which may yield higher returns but would be inaccessible for project needs. This will be reviewed if we are able to significantly increase the level of reserves held.

Plans for Future Periods

The charity plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

In addition, we have identified a need for Befriending of men aged 50+ who are isolated or whose social networks are limited. A number of these men have become known to us because of other areas they need support like advocacy or welfare rights advice. If we can secure suitable funding, we would like to look into extending our BeFriending work to include this specific group of adults.

We are keen to extend our Children's and Family Work to enable regular beneficiaries of the BabyBank to develop greater independence as their circumstances evolve and the Board are considering whether a BabyBank Pantry would be a suitable development, where participants can purchase baby essentials at a subsidised cost. This project would be dependent on identifying suitable funding.

Due to NHS funding pressures and changes to CCG structures, the Board are continuing to consider future options for the Listening and Guidance service as contract funding has been secured to March 2023. Additional avenues for fundraising are being explored.

We are also aware that next year will see the recommissioning of Birmingham City Council's Prevention & Communities grant funding and while we hope to engage in this process we will need to consider alternative funding options were either of the projects supported by this fund currently not to be successful.

We continue to hold the Foundation Level Improving Quality (IQ) Quality Mark, which is focused on small not for profit organisations, enabling us to evidence our quality and credibility as an organisation within the Charity Sector, this is next due for review at the end of 2024.

Risk Management

The Board maintain a range of policies to ensure internal risks are well managed. This includes financial controls and authorisations, robust safeguarding policies and incident reporting which is reviewed at the regular meetings of the Board. Procedures are also in place to ensure compliance with health and safety of staff, volunteers, clients and any other visitors to the scheme. Policies are reviewed at regular intervals and agreed by the Board to ensure they still comply with best practice.

A full risk register is reviewed at each Board meeting. Meetings are currently held every quarter. The risk register includes governance risks, external risks, financial risks, regulatory and

KARIS NEIGHBOUR SCHEME
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For the period ended 31st December 2022

compliance risks and operational risks. This ensures that steps can be taken to mitigate against these risks in a timely manner, including making any necessary operational changes.

Organisational Structure

Karis Neighbour Scheme has a Board of between 5 and 15 members who meet at least quarterly and are responsible for the strategic direction and policy of the charity. At present the Committee has seven members from a variety of backgrounds relevant to the work of the charity.

Day to day responsibility for the provision of the services rest with the Chief Executive (CEO) along with the individual project leads. The Chief Executive is responsible for ensuring that the charity delivers the services specified and that the Annual Plan is delivered. The CEO currently line manages the various project leads who have responsibility for the day-to-day operational management of their respective projects.

Trustee's responsibilities statement – charitable company

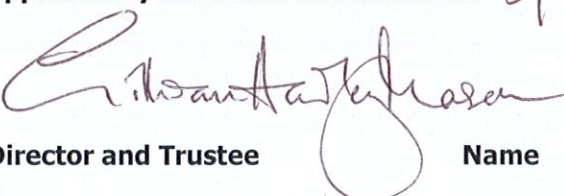
The trustees (who are also directors of Karis Neighbour Scheme for the purposes of company law) are responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2015 (FRS 102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the board of trustees on 5/7/23 and signed on its behalf by:


Director and Trustee

Name

GILLIAN HARLEY-MASON

KARIS NEIGHBOUR SCHEME

Independent Examiner's Report to the Trustees of Karis Neighbour Scheme

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2022 which are set out on the following pages

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

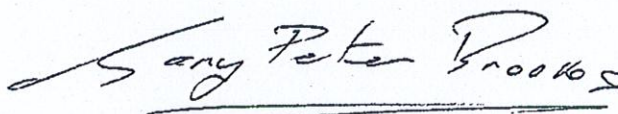
Independent Examiner's Statement

The Company's gross income exceeded £250,000 which meant that the examiner must be a member of a body listed in section 145 of the 2011 Act. I can confirm that I am qualified to undertake the examination because I am a member of The Institute Of Chartered Accountants for England and Wales.

I have completed my examination . I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect :

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act or
- (2) the accounts do not accord with those records
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view ' which is not a matter considered as part of an independent examination ;or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name	Gary Peter Brookes
Relevant Professional Qualifications	FCA FCIE BSc
Address	130 Wombourne Park Wolverhampton South Staffs WV5 0LY

Date : 6th July

KARIS NEIGHBOUR SCHEME
**Statement of Financial Activities (to include Summary Income and Expenditure Account)
year ended 31 December 2022**

	<u>Notes</u>	Unrestricted funds	Restricted funds 2022	Total Funds	Total Funds 2021
		£	£	£	£
Income					
Voluntary Income	2(a)	31,521	180,187	211,708	223,841
Charitable Activities	2(b)	1,000	89,459	90,459	46,235
Fundraising		505	996	1,501	1,206
Total Income		33,026	270,642	303,668	271,282
Expenditure on					
Charitable activities	3	85,465	198,159	283,624	248,254
Total Expenditure		85,465	198,159	283,624	248,254
Net Income / (Expenditure)		(52,439)	72,483	20,044	23,028
Transfers between funds		73,379	(73,379)	-	-
Net movement in funds		20,940	(896)	20,044	23,028
Reconciliation of funds					
Total funds brought forward		140,771	57,711	198,482	175,454
Total funds carried forward		161,711	56,815	218,526	198,482

**

There were no recognised gains or losses for 2022 or 2021 other than those included in the Statement of Financial Activities

** See note 12 for full comparatives for 2021

KARIS NEIGHBOUR SCHEME
Balance Sheet
As at 31 December 2022

	Notes	2022		2021	
		£	£	£	£
Fixed Assets					
Tangible Assets for use by the charity	7		2		2
Current Assets					
Debtors	8	9,520		7,947	
Bank & Cash in hand		<u>247,930</u>		<u>219,458</u>	
		257,450		227,405	
Creditors : Amounts falling due within one year	9	38,926		28,925	
Net Current Assets			218,524		198,480
Total Assets less Current Liabilities			<u>218,526</u>		<u>198,482</u>
Capital Funds					
Restricted Funds	10		56,815		57,711
Unrestricted Funds					
General			161,711		140,771
Total Charity Funds			<u>218,526</u>		<u>198,482</u>

For the year ended 31 December 2022 the company was entitled to exemption from audit under section 477 (1) of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476

The Directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s386 and s387 of the Companies Act 2006 and for preparing accounts which give a true and fair view of the state of affairs of the company as at 31 December 2022 and of its profit for the year then ended in accordance with the requirements of s396 and which comply with the requirements of the Act relating to the accounts so far as applicable to the company.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

Signed and approved on the behalf of the Board on 5th July 2023

Trustee name..... WILLIANE HALEY-MASON

Company number 6595341

The notes on the following pages form part of these financial statements

KARIS NEIGHBOUR SCHEME
Notes to the Accounts
Year ended 31 December 2022

1. Accounting Policies

(a) Basis of Accounts Preparation

The charity constitutes a public benefit entity as defined by FRS102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) published on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) the Charities Act 2011 the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015. The financial statements have been prepared on a going concern basis under the historical cost convention modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity

(b) Recognition of incoming resources

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Any further detail is given in the Trustees' Annual Report

Where practicable, gifts in kind donated for distribution to the beneficiaries of the charity are included in stock and donations in the financial statements upon receipt. If it is impracticable to assess the fair value at receipt or if the costs to undertake such a valuation outweigh any benefits, then the fair value is recognised as a component of donations when it is distributed and an equivalent amount recognised as charitable expenditure

Fixed asset gifts in kind are recognised when receivable and are included at fair value. They are not deferred over the life of the asset.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

KARIS NEIGHBOUR SCHEME
Notes to the Accounts
Year ended 31 December 2022

c) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

(d) Funds

Restricted Funds

Restricted funds are those funds which are to be used in accordance with specific restrictions imposed by donors which have been raised by the charity for particular purposes. The cost of raising and administering such fund are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Unrestricted Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds

Designated funds comprise of unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

(e) Tax

Tax reclaims on donations and gifts

Gift Aid and other tax reclaims are included in the SoFA at the same time as the donations to which they relate.

(f) Debtors and creditors

Debtors and Creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(g) Assets

Tangible fixed assets for use

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Costs includes costs directly attributable to making the assets capable or operating as intended. These are capitalised if they can be used for more than one year, and cost at least £1000. They are valued at cost.

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset on a systematic basis over its expected useful life as follows:

Office equipment	25% on a straight line basis
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(h) Going Concern

The directors consider that the charity remains viable for the year ahead.

KARIS NEIGHBOUR SCHEME
Notes to the Accounts (cont.)
Year ended 31 December 2022

2(a). Income from grants, donations and legacies

	Unrestricted Funds	2022 Restricted Funds	Total	2021 Total
	£	£	£	£
Birmingham City Council	-	34,850	34,850	34,000
Thrive Together Birmingham	-	27,530	27,530	29,200
Birmingham Settlement	-	4,928	4,928	18,373
Trusthouse Charitable Trust	-	15,000	15,000	16,000
Tramore Trust	15,000	-	15,000	-
The Eveson Charitable Trust	-	8,000	8,000	8,000
Graham Griffiths Fund	-	2,000	2,000	-
Heart of England Foundation	-	-	-	5,000
Hinchley Charitable Trust	-	-	-	10,000
The Grantham Yorke Trust	-	5,000	5,000	6,000
Hopkins Sayer Charitable Trust	-	750	750	1,000
Waitrose	-	500	500	-
Alan Edwards Higgs Trust	-	5,000	5,000	-
Baron Davenport's Charity	-	780	780	-
George Henry Collins Trust	-	1,000	1,000	-
Richard Kilcuppes Trust	-	1,000	1,000	1,000
Harry Payne Fund	-	2,000	2,000	2,000
South Birmingham Friends Institute Trust	-	1,000	1,000	1,000
The Grimmitt Trust	-	2,000	2,000	2,000
Arnold Clark Community Fund	-	2,000	2,000	-
Karis Medical Centre	-	10,500	10,500	2,625
CB and HH Taylor 1984 Trust	-	1,000	1,000	-
The Henry Smith Charity	-	30,000	30,000	30,000
The Roger & Douglas Turner Trust	-	1,000	1,000	4,000
Lord Mayor of Birmingham Charity	-	1,500	1,500	-
LoveBum	-	2,000	2,000	-
Knowle Mothers' Union	-	650	650	-
George Fentham Trust	-	2,000	2,000	-
GJW Turner Trust	-	2,000	2,000	-
Richardson Bros Foundation	-	1,500	1,500	-
Legacies	-	1,187	1,187	-
Gift Aid tax	2,953	-	2,953	2,116
Interest	549	-	549	-
Small grants and Donations	13,019	13,512	26,531	51,527
	<u>31,521</u>	<u>180,187</u>	<u>211,708</u>	<u>223,841</u>
2(b).Income for service provision	<u>1,000</u>	<u>89,459</u>	<u>90,459</u>	<u>46,235</u>
	<u>1,000</u>	<u>89,459</u>	<u>90,459</u>	<u>46,235</u>

KARIS NEIGHBOUR SCHEME
Notes to the Accounts (cont.)
Year ended 31 December 2022

3. Charitable Activities

Analysis of Expenditure

	2022	2021
	£	£
Salaries	234,489	200,906
Resources and activities	19,422	18,677
Rent & Room Hire	6,425	5,400
Telephone & Postage	2,593	1,766
Office Expenses	2,366	1,130
Consultancy Fees	120	1,647
Light Heat & water	2,365	2,580
Insurance	4,163	2,672
Vehicle Expenses	574	1,946
Training & Supervision	3,525	3,710
Governance costs	1,913	1,800
Travel	1,773	831
Computer costs and software	437	776
Maintenance and small equipment	1,321	2,446
Cleaning	660	720
Payroll Costs	1,121	541
Volunteers	53	78
Recruitment	304	628
	<u>283,624</u>	<u>248,254</u>

KARIS NEIGHBOUR SCHEME
Notes to the Accounts (cont.)
Year ended 31 December 2022

4. Governance Costs

	2022	2021
	£	£
Accounts preparation and independent examination	1,800	1,800
Professional Fees	113	
	<u>1,913</u>	<u>1,800</u>

5. Employees

Wages & Salaries	211,917	179,329
Social Security Costs	7,664	9,724
Pension Costs	14,908	11,853
	<u>234,489</u>	<u>200,906</u>

The average monthly number of staff employed by the charity during the year was as follows:

Charitable activities	16	13
	<u>16</u>	<u>13</u>

There were no employees whose annual emoluments were £60,000 or more

6.Trustees' and key management personnel remuneration expenses

Mrs H Watts - Chaplain for Wellbeing	Gross	17,909	16,639
	Ers Pension	896	832
		<u>18,805</u>	<u>17,471</u>

KARIS NEIGHBOUR SCHEME
Notes to the Accounts (cont.)
Year ended 31 December 2022

7. Tangible Fixed Assets for use by the Charity

	Equipment	
	£	£
Cost		
At 1 January 2022	30,262	30,262
At 31 December 2022	<u>30,262</u>	<u>30,262</u>
Depreciation		
At 1 January 2022	30,260	30,260
Charge for Year	-	-
At 31 December 2022	<u>30,260</u>	<u>30,260</u>
Net Book Values		
At 31 December 2021	<u>2</u>	<u>2</u>

8. Debtors

	2022	2021
	£	£
Gift Aid tax	3,500	3,500
Income Due	<u>6,020</u>	<u>4,447</u>
	<u>9,520</u>	<u>7,947</u>

Income Due

Birmingham Settlement	-	4,447
NHS Birmingham & Solihull	5,020	
Wholecare	<u>1,000</u>	
	<u>6,020</u>	<u>4,447</u>

KARIS NEIGHBOUR SCHEME
Notes to the Accounts (cont.)
Year ended 31 December 2022

9. Creditors : Amounts falling due in less than one year

	2022	2021
	£	£
Accruals	7,134	1,800
Deferred Income	31,792	27,125
	<u>38,926</u>	<u>28,925</u>

Deferred Income

Trusthouse Charitable Trust	-	15,000
The William A Cadbury Charitable Trust	25,000	-
Arnold Clark Community Fund	-	1,000
Living Well UK	4,167	7,500
Karis Medical Centre	2,625	2,625
CB and HH Taylor 1984 Trust	-	1,000
	<u>31,792</u>	<u>27,125</u>

10. Fund Reconciliation

	Fund Balances				Fund Balances
	1 January	Incoming	Outgoing		31 December
	2022	resources	resources	Transfers	2022
	£	£	£	£	£
KBF Advice	15,471	28,926	20,475	(6,020)	17,902
NNS	-	4,928	4,010	(918)	-
Advocacy	4,121	34,930	32,917	(3,460)	2,674
Listening and Guidance	14,639	62,609	46,592	(19,940)	10,716
Karis Befriends	9,892	49,793	35,514	(9,015)	15,156
Children and Families	8,588	52,456	45,057	(10,715)	5,272
Practical Work	5,000	2,000	1,905		5,095
Household Support	-	30,000	6,689	(23,311)	-
Core Costs	-	5,000	5,000		-
Total restricted	<u>57,711</u>	<u>270,642</u>	<u>198,159</u>	<u>(73,379)</u>	<u>56,815</u>
Unrestricted reserves					
General funds	140,771	33,026	85,465	73,379	161,711
	<u>140,771</u>	<u>33,026</u>	<u>85,465</u>	<u>73,379</u>	<u>161,711</u>
Total Funds	<u>198,482</u>	<u>303,668</u>	<u>283,624</u>	<u>-</u>	<u>218,526</u>

KARIS NEIGHBOUR SCHEME
Notes to the Accounts (cont.)
Year ended 31 December 2022

11. Taxation

As a charity, Karis Neighbour Scheme is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

12. Commitment under operating leases

Karis Neighbour Scheme had annual commitments under non cancellable leases:

	2022	2021
	Equipment	Equipment
	£	£
Operating lease payments are as follows:		
Within one year	10,138	17,687
In one to two years	2,938	7,068
In two to five years	5,381	6,035
	<u>18,457</u>	<u>30,790</u>

The services contract payments are for a property rental, photocopier, phone system and business level broadband supply.

KARIS NEIGHBOUR SCHEME
Notes to the Accounts (cont.)
Year ended 31 December 2022

13. Net Assets Between Funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Tangible Fixed assets	2	-	2
Current assets	165,036	92,414	257,450
Creditors amounts falling due within one year	(3,327)	(35,599)	(38,926)
	<u>161,711</u>	<u>56,815</u>	<u>218,526</u>

14. SOFA Previous years Comparatives

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total Funds 2021 £
Income				
Voluntary Income	2(a)	12,681	211,160	223,841
Charitable Activities	2(b)	-	46,235	46,235
Fundraising		1,206	-	1,206
Other Income				-
Total Income		<u>13,887</u>	<u>257,395</u>	<u>271,282</u>
Expenditure on				
Charitable activities	3	26,647	221,607	248,254
Total Expenditure		<u>26,647</u>	<u>221,607</u>	<u>248,254</u>
Net Income		<u>(12,760)</u>	<u>35,788</u>	<u>23,028</u>
Transfers between funds		5,273	(5,273)	
Net movement in funds		<u>(7,487)</u>	<u>30,515</u>	<u>23,028</u>
Total funds brought forward		148,258	27,196	175,454
Total funds carried forward		<u>140,771</u>	<u>57,711</u>	<u>198,482</u>